

Minutes of the 244th meeting of the Stainton & Thornton Parish Council held on Tuesday, 9 April at 7pm in the Memorial Hall, Stainton

Present: Parish Councillors A. Liddle (Chair), A. Conroy, C. Dean, B. Neale, D. Fewtrell, D. Coupe, J. Holmes (Clerk to the Council).

15/19. Apologies and Declarations of Interest – Cllr. A. Cooper (Holiday)

16/19. Public Participation – Opportunity for members of the public to address the Council – None

17/19. The Minutes of the 243rd meeting held on Tuesday 12 February 2019 were approved by the Parish Council and duly signed as a true record by the Chair.

18/19. Matters arising from the above Minutes

- a) **Neighbourhood Plan** – The Chair reported that the Neighbourhood Plan was almost ready for submission but before doing so all residents, landowners and utility firms within the NP area have to be informed about the plan. All reasonable steps will be taken to consult and inform the necessary bodies before submission.
- b) **Fly Tipping Problems** – To note that Middlesbrough Council have installed wooden posts at the entrance to The Spinney from Hemlington Road and Stainton Way in an effort to prevent vehicle access.
- c) **Dog Fouling Problems** – New signage was now available from Middlesbrough Council and would be placed on lamp posts and noticeboards in an effort to educate offending dog owners.
- d) **Parking issues** – Middlesbrough Council, after consultation with residents would be installing yellow lines around the island in Meldyke Lane. The Chair, with approval of the Parish Council, will be informing all residents about the dangers and possible consequences of inconsiderate parking of vehicles especially in the problem areas of Hemlington Road, Meldyke Lane and Strait Lane and would also be writing separately about this to the 2 businesses and Church on Hemlington Road.
- e) **106 Monies** – To note that the 106 Monies due from Taylor Wimpey via Middlesbrough Council had now been received by the Friends of Stainton and Thornton Green Spaces group.
Resolved: Satisfactory conclusion. Item removed from Agenda.
- f) **Roadside Speed Display Unit** – Councillor David Coupe reported that roadside speed display units were soon to be installed in Thornton on a temporary basis. It was noted that the Road Traffic Policing Unit were still monitoring vehicle speeds and enforcing where necessary on their unannounced visits to the area.

19/19. The Report of the Clerk to the Parish Council

a. The following magazines are on circulation to Parish Councillors: Clerk & Councils Direct, The Clerk, LCR, CPRE.

b. NALC circulars and information received from CLCA have been forwarded to all councillors where appropriate.

c. Financial Statement 31.3.19.

Income since last meeting: **£167.87** (VAT reclaim)

Expenditure since last meeting: **£1535.77** Approval required.

12.2.19.	A. Liddle	Inks	362	22.00
22.2.19.	WAVE	Water rates KGG	DD	26.46
28.2.19.	J. Holmes	Clerks Salary	363	235.03
28.2.19.	HMRC	PAYE	364	58.60
6.3.19.	C. Cutler	Website	365	50.00
12.3.19.	Prontaprint	Newsletters	366	137.00
12.3.19.	A. Conroy	Xmas Lights	367	101.88
23.3.19.	Memorial Hall	Hall Hire	368	80.00
25.3.19.	Memorial Hall	Hall Hire	369	16.00
26.3.19.	HMRC	PAYE	370	58.80
26.3.19.	J. Holmes	Clerks Salary	371	234.83
26.3.19.	J. Holmes	Clerks expenses	372	<u>66.62</u>
				1109.22

Balances: Parish Council **£7664.30** Neighbourhood Plan **£258.50** **Total: £7922.80**

Income and Expenditure 1.4.18. – 31.3.19

Total Income: £15441.18

Total Expenditure: £7518.38

Balance at 31.3.19. £7922.80

Invoices received

A. Liddle – Printer inks and paper.	61.70
CLCA membership fee 2019/20	259.92
Data Protection fee 2019/20.	40.00
Toner ink Online.	62.40

Resolved: All payments aforementioned approved.

d. Annual Governance and Accountability Return (AGAR) 2018/29. – This process has to be completed by 1 July. As the higher of gross income or gross expenditure for this Parish Council does not exceed £25000 per year it can certify itself as being exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

The Certificate of Exemption was then completed and signed by the Responsible Financial Officer (Clerk to the Council) and the Chair of the Parish Council.

Mrs Carole Whitehead was again appointed as auditor for the purposes of the Internal Audit Report 2018/19.

e. Parish Council Precept 2019/20 – To note that the precept had not as yet been received from Middlesbrough Council but is normally credited to the Parish Council during the month of April.

f. Parish Council Elections 2019 – Clerk reported that the Returning Officer for Middlesbrough Council had issued a Notice of Uncontested Election for the parish of Stainton and Thornton. A maximum of 7 candidates were required and 7 nominations were received. The new council would take office on Tuesday 7 May and the councillors will be Alan Liddle, James Alan Conroy, Angela Cooper, David Coupe, Christopher Dean, Brian Neale and Ronald Dennison.

The Chair stated it was fortunate that we have had an uncontested Parish Council Election. Councillor David Coupe advised the council that had an election to the Parish Council to decide the seven Parish Councillors had to have taken place because we had more than seven nominations, it would have cost the villages/Parish Council in the region of £5000. This would have been our share of the cost of running the election on the 2 May. A 'stand alone' Parish Council election, not combined with ward and/or mayoral election could cost in excess of £15000, something to be avoided.

Councillor Conroy commented "Had Mr. Dennison openly indicated his intention to stand for the Parish Council with the chairman or any other sitting member of the council, the risk of incurring this punitive cost would have been deliberately avoided, by other members of the parish council not standing"

Fortunately for the Parish Council one of the existing council members was unable to submit the required papers in time due to illness, the need for the election and the costs involved was therefore avoided purely by accident.

g. Insurance renewal – Clerk reported that the policy for Stainton and Thornton Parish Council and The Friends of Stainton and Thornton Green Spaces is due for renewal on 1.6.19. The insurance broker Came & Company are requesting to be notified of any additional requirements to the policy.
Resolved: Insurance renewal invite to be based on same terms as previous year.

Chair reported that a resident was seeking permission to host a child's birthday party in Kell Gate Green later in the year. However, it was noted that the public liability insurance only covered events organised by the Parish Council. Parking, public access as well as health and safety issues were other factors that led the Parish Council in not approving the request.

20/19. Committee Reports:

Planning. Recent planning applications received.

19/0092/FUL. 43 Cedar Drive – Single storey extension to side.

19/0085/FUL. 5 Greenacres – Single storey extension to front and rear.

19/0138/TCA. 9 Thornton Road – Removal of conifer tree from front garden.

All approved with conditions by MBC Planning.

19/0217/TCA. 41 Hemlington Road – Crown reduction of 1 holly tree and 1 conifer tree. – Awaiting decision from MBC Planning.

To note that MBC Planning are investigating the removal of a tree in the conservation area outside the Stainton Inn.

Environment. – Councillor Coupe reported that the committee were looking into the possibility of replacing some of the diseased trees recently removed from Fawcett Avenue area via contributions from local residents who were willing to fund replacements. The next meeting of the Green Finger Gang was scheduled for 16 April.

Crime and Disorder – It was noted that there had been an increase in reported crimes over the past few weeks including a house burglary at Thornton, several thefts from the building site at Phase 3 of Rose Cottage as well as lead removed from the roof of the parish church. Suspicious vehicles (white vans) and occupants have been sighted in the village displaying number plates from other vehicles. As a consequence, police patrols in the area had increased.

21/19. Friends of Stainton & Thornton Green Spaces: The Minutes of the FSTGS meeting held 8.4.19. were noted. FSTGS have been nominated for a civic award for projects that improve the environment. The award ceremony is next week and will be attended by members of the group. Estimates for field drainage improvements are being sought and environmental improvement throughout the villages are being discussed now that the group are now in receipt of the long promised 106 monies. An application for a grant from the Big Lottery Group has been made but the outcome is not yet known. The Parish Council agreed in principle to continue to support FSTGS with an annual donation of £200 to help with running costs of tools and machinery. The maintenance contract, £500 per annum, for parish council assets – seats, noticeboards, troughs and planters etc would also continue and the maintenance schedule drawn up by the group was noted.

22/19. Cleveland Local Councils Association – The membership renewal fees (£259.92) for the CLCA 2019/20 had been received along with the Local Council Review publication subscription (£17).

Resolved: Membership of the Cleveland Local Councils Association to continue.

23/19. Gala Day 2019 – To note that a resident's group are in the process of arranging a village Gala Day, scheduled for Sunday 28 July 2019. At this stage there is no involvement with the Parish Council.

24/19. Risk Assessments – The Clerk reminded Councillors that the yearly risk assessments on parish council assets were now due. The following councillors volunteered to undertake this task.

Councillor Conroy – Notice Boards. Councillor Liddle – Troughs and planters. Councillor Fewtrell – Seats.

25/19. Final meeting of the Parish Council – The Clerk reminded members that this was the final meeting of the current Parish Council. Councillors would remain in post until 2 May and the new council would be effective from 7 May. Councillor David Fewtrell was not seeking re-election and was retiring from the parish council. The Chair and other councillors present thanked Cllr. Fewtrell for his contribution to Parish Council matters.

26/19. Dates for future Meetings – all 7pm in the Memorial Hall.

Tuesday **14 May**. Parish Council Annual Meeting.

Tuesday **11 June**. Parish Council Meeting.

The Chair formally closed the meeting at 9pm

Agreed and signed as a true recordDate

Minutes taken by: J. Holmes, Clerk to the Council, 13 Strait Lane, Stainton, TS8 9BB. Email: clerk@staintonandthorntonparishcouncil.org.uk Tel: 01642 296060. 07980 572115.

Minutes of the 33rd Annual Meeting of the Stainton & Thornton Parish Council held on Tuesday, 14 May 2019 at 7pm in the Memorial Hall, Stainton

Present: Parish Councillors A. Liddle, D. Coupe, C. Dean, A. Cooper, B. Neale, A. Conroy, J. Holmes (Clerk to the Council).

27/19. Election of a Chair of the Parish Council for 2019/2020. The Clerk, as Proper Officer, requested nominations for position of Chair. Alan Liddle was proposed by A. Cooper and seconded by A. Conroy. There were no other nominations. Cllr. Alan Liddle accepted the position and was unanimously re-elected as Chair. He then signed the Declaration of Acceptance of Office.

28/19. Election of Vice Chair of the Council for 2019/2020. Nominations were invited for the position of Vice Chair. David Coupe was proposed by C. Dean and seconded by A. Liddle. There were no other nominations. Cllr. David Coupe accepted the position and duly signed the Declaration of Acceptance of Office.

29/19. Declarations of Acceptance of Office. The following made Declarations of Acceptance of Office as Councillors for the Parish of Stainton and Thornton – Angela Cooper, Alan Conroy, Brian Neale and Christopher Dean.

30/19. Apologies for absence. – Received from Ronald Dennison (Holiday).

31/19. Adoption of Standing Orders. The NALC 2018 Model Standing Orders were reviewed and adopted by the Council without alteration. Copies will be sent to all councillors. **Resolved:** *2018 Model Standing Orders adopted by the Council.*

32/19. The Annual Report of the Chair of the Council for 2018/2019. The Annual Report was read out by the Chair and accepted by the Council. **Resolved:** *Annual Report to be displayed on village noticeboards and on Parish Council Website. Hard copies to be made available on request to the Clerk.*

33/19. The Financial Accounts of the Council for the financial year to 31 March 2019 and the Report of the Responsible Financial Officer (the Clerk). The Parish Council accounts for 2018/2019 and the Report of the Responsible Financial Officer were agreed and accepted and duly signed by the Chair and the RFO. **Resolved:** *The NALC Model Financial Regulations were adopted by the Parish Council and Responsible Financial Officer (Clerk).*

34/19. Annual Governance and Accountability Return 2018/19. The Clerk as Responsible Financial Officer had completed the Annual Governance and Accountability Return 2018/19 in accordance with the Accounts and Audit Regulations 2015.

- a). The Certificate of Exemption was completed and dated 14.5.19.
- b). The Annual Internal Audit Report 2018/19 was undertaken and signed by an independent internal auditor of 7.5.19.
- c). The Annual Governance Statement 2018/19 was approved by the Parish Council and signed by the Chairman and Clerk on 14.5.19.
- d). The Accounting Statements 2018/19 were approved by the Parish Council and signed by the Chairman and Responsible Financial Officer (Clerk) on 14.5.19.

Resolved: *All relevant documents to be published on the Parish Council website and Middlesbrough Council website, Stainton and Thornton Parish Council webpage by 30.6.19.*

35/19. Assets Register. The Assets Register updated by the Clerk and Cllr. Conroy was agreed and accepted.

36/19. To review the Committee arrangements of the Council and elect Committee Chairs. It was agreed that the existing committee arrangements would continue. Cllr. Coupe was proposed by Cllr. Liddle and seconded by Cllr. Cooper as Chair of the Environment Committee (aka Green Finger Gang) with the Clerk continuing as Secretary. Cllr. Liddle would continue to Chair the Planning Committee and the Crime and Disorder Committee, both of which comprised the full Parish Council. **Resolved:** *Existing committee arrangements to continue.*

37/19. To elect Members to the Environment Committee. Members and volunteers were invited to continue as at present. Cllrs. Coupe, Cooper and Liddle would attend meetings. Residents on the committee would be confirmed at its next meeting. New members and volunteers were very welcome.

38/19. Parish Council members of the Friends of Stainton & Thornton Green Spaces, confirmation of insurance cover for the group and payment of water charges for field alongside Kell Gate Green. Members attending meetings of FSTGS were Cllrs. Coupe, Liddle and Conroy. Minutes of their meetings would be issued to all parish councillors who were all welcome to join the FSTGS group as were any interested residents. The Clerk confirmed that the Parish Council insurance also covered the FSTGS group and the Council also paid the water charges relating to the field alongside Kell Gate Green.

39/19. Membership review of Cleveland Local Council's Association. The Council's membership was reviewed and Cllr. Liddle proposed, seconded by Cllr. Coupe, continuation of membership. It was agreed that the Chair and any parish councillor would be welcome to attend CLCA meetings. **Resolved:** *Membership of CLCA to continue. Payment of CLCA subscription authorised.*

40/19 Review of Insurance Cover of the Council and payment authorisation of next annual premium due on 1 June 2018. Insurance cover was discussed. Current brokers, Came & Company had provided 4 quotations. Council decided that the recommended Local Council Scheme policy by the insurers Inspire provided the appropriate cover at the most reasonable cost and that the Long Term Agreement Premium represented the best value for money - £581.59. **Resolved:** *Renewal of insurance cover via Came & Company authorised on LTA terms.*

41/19. Clerk's report of any urgent correspondence and to authorise any urgent expenditure. County Durham and Cleveland County Training Partnership were offering a Councillor Training Session to be held on 19 June in Yarm. Nominations for attendance have to be submitted by 9 June. Cost will be £27 per candidate. **Resolved:** *Councillors Dean and Neale to attend. Expenditure authorised.*

42/19. Planning Applications requiring a response before next meeting. None

43/19. Review of the Budget of the Council for 2019/20. Finances were currently in a healthy state allowing for the Parish Council precept to remain the same as the previous year and using reserves, if necessary, to make up any shortfall in budget requirements. It was agreed that if finances allow, a roadside speed display unit be purchased for use in the villages.

44/19. New agenda items for future Parish Council meetings. – No additions at this point in time.

45/19. Date and Time of next business meeting of the Parish Council. Tuesday, 11 June 2019, 7pm in the Memorial Hall.

The Chair formally closed the meeting at 8.30pm.

Agreed and signed as a true recordDate

Minutes taken by: J. Holmes, Clerk to the Council, 13 Strait Lane, Stainton, TS8 9BB. Email: clerk@staintonandthorntonparishcouncil.org.uk Tel: 01642 296060. 07980 572115.

Minutes of the 245th meeting of the Stainton & Thornton Parish Council held on Tuesday, 11 June at 7pm in the Memorial Hall, Stainton

Present: Parish Councillors - A. Liddle (Chair), C. Dean, B. Neale, A. Cooper, D. Coupe, R. Dennison.
Clerk the Council - J. Holmes.

46/19. Apologies and Declarations of Interest – Cllr. A. Conroy (Holiday)

47/19. Declaration of Acceptance of Office – Councillor Ron Dennison was welcomed to the meeting after which he made and signed the Declaration of Acceptance of Office as councillor for the Parish of Stainton and Thornton.

48/19. Public Participation – Opportunity for members of the public to address the Council – None

49/19. The **Minutes of the 244th meeting held on Tuesday 9 April 2019** were approved by the Parish Council and duly signed as a true record by the Chair.

50/19. The **Minutes of the 33rd Annual Meeting of the Stainton and Thornton Parish Council held on Tuesday 14 May 2019** were approved by the Parish Council and duly signed as a true record by the Chair.

51/19. Matters arising from the above Minutes.

- a) **Neighbourhood Plan** – The Chair reported that the Neighbourhood Plan was almost complete however the new Mayor, Andy Preston has asked Middlesbrough Council to look again at the preferred options in Local Plan 2018 and review it, leaving the approved Local Plan 2014 as the current document to be used. Following a review the new Local Plan will hopefully be ready for submission later in the year after further consultation with all concerned. The outcome may mean the Neighbourhood Plan will have to be adjusted to take into account any change of policy by MBC.
- b) **Fly Tipping Problems** – Still continues to be a problem in and around the garages in Vernon Court. The local street lamps are not high enough for CCTV cameras to be affixed. MBC aware.
- c) **Dog Fouling Problems** – New signage, requested from Middlesbrough Council, to be displayed in identified locations.
- d) **Parking issues** – The recent letter distributed by the Parish Council to every household appears to be having the desired effect although there are still the occasional problems in Hemlington Road and Glebe Gardens. MBC enforcement team will be made aware of problem areas as will the police in cases of blatant obstruction of the highway.
- e) **Roadside Speed Display Unit** – MBC to install temporary roadside display units in Thornton for assessment purposes. Road Traffic police were still monitoring and enforcing speed limits in unannounced visits. Cllr. Coupe has names of residents who are prepared to assist in the Speedwatch Scheme with local police.
- f) **Gala Day.** – To note that the village Gala Day this year will be on Sunday 28 July and organised by local residents who have formed a Gala Day Committee. No Parish Council involvement.
- g) **Risk Assessments 2019** – Clerk reported that all risk assessments in respect of parish council assets – seats, noticeboards, planters, tubs and troughs – have been completed and filed.

- h) Councillor Training** – To note that Cllrs. Neale and Dean would be attending Councillor Training organised by CDALC, on 19.6.19. at the Music Room, Preston Park Museum, Yarm.

52/19. The Report of the Clerk to the Parish Council

a. The following magazines are on circulation to Parish Councillors: Clerk & Councils Direct, The Clerk, LCR, CPRE.

b. NALC circulars and information received from CLCA have been forwarded to all councillors where appropriate.

c. Financial Statement 11.6.19.

Balance brought forward at 1.4.19. **£7922.80**

Income since last meeting: **£7718.00** (Precept)

Expenditure since last meeting: **£2054.79** Approval required.

10.4.19.	A.Liddle	Printer inks	373	61.70
10.4.19.	CLCA	Subs	374	259.92
10.4.19.	Info. Comm.	GDPR	375	40.00
10.4.19.	J.Holmes	Toner Inks	376	62.40
10.4.19.	CLCA	LCR sub	377	17.00
30.4.19.	J.Holmes	Salary	378	235.03
30.4.19.	HMRC	PAYE	379	58.60
14.5.19.	C.Whitehead	Internal Audit	380	50.00
14.5.19.	C.Cutler	Website	381	50.00
24.5.19.	WAVE	KGG Water	DD	37.23
25.5.19.	Came & Co.	Insurance	382	581.59
29.5.19.	H.Heavyside	Plants	383	49.05
29.5.19.	MBC	Printing	384	85.34
31.5.19.	J.Holmes	Salary	385	234.83
1.6.19.	HMRC	PAYE	386	58.80
4.6.19.	M.Holmes	Plants	387	134.90
4.6.19.	Baines Jewitt	Pro. Services	388	<u>38.40</u>
				2054.79

Balances: Parish Council **£13,586.01**

Resolved: All payments aforementioned approved.

d. Annual Governance and Accountability Return (AGAR) 2018/29. – Process completed and all documents and financial records are available for view on the Parish Council Website.

e. **Parish Council Precept 2019/20** – To note that the sum of £7718.00 had been received from Middlesbrough Council made up of requested amount of £7252 and £466 Community Support Grant.

f. **Insurance renewal** – To note that the Parish Council had renewed its Council Combined Insurance policy through the broker Came and Company on a 3 Year Long Term Agreement plan at a cost of £581.59 per annum. Public Liability £10,000,000. Insurance details are displayed on parish council website.

53/19. Committee Reports:

Planning. Recent planning applications received.

19/0308/FUL. 3 Low Farm Close – Porch extension to front.

19/0302/FUL. 8 Seamer Road – Two storey extension to side and single storey extension to side, porch extension to front, and installation of detached garage.

No objections by Parish Council.

Environment. – Councillor Coupe reported on a recent meeting of the Green Finger Gang held 4.6.19. Summer plants had been sourced from Rainbow Nursery and B&M Store as well as the geraniums lifted and saved from last year. The plants had been distributed to all helpers enabling all tubs, planters, beds and troughs to be planted up with summer flowers. A special thanks to Maureen Holmes who was the mainstay in the overwintering of the geraniums, purchasing and distribution of summer plants resulting in a significant financial saving.

It had been discovered recently that a pipe from the new builds in the grounds of Stainton House was discharging 'grey water' into the beck in Kell Gate Green. The matter has been reported to Middlesbrough Council who are investigating.

Crime and Disorder – The Chair reported that there had been a sharp increase in the number of recorded crimes in recent weeks particularly in the Vernon Court area where a known drug user was now in residence. The police and Middlesbrough ASB team are aware and are taking action wherever possible. Cllr. Neale proposed that a Problem Solving Group (PSG) involving the parish council, police and Middlesbrough council be established in an effort to resolve issues sooner rather than later. Cllr. Coupe to make necessary arrangements. Steve Elwick who heads the Middlesbrough ASB team to be invited to the next Community Council meeting to address resident's concerns.

54/19 Friends of Stainton & Thornton Green Spaces

Chair reported that the FSTGS group had received a grant of £9910.00. This would be used to install hardcore footpaths into the Quarry, establish a field drain in Kell Gate Green, extend the path from the bridge and owl seat in Kell Gate Green and improve the drainage between Maelor's Wood and High Rifts field. Work to be carried out by Jay Marrison, from the firm 4Nature, over the coming months.

Erimus Rotary Club, Middlesbrough would be supervising a group of sixth form students from Kings Academy on a Community Action Week with environmental projects in both Stainton and Thornton commencing 24 June. The group will be working in Maelor's Wood refurbishing the animal sculptures, rubbing trail posts and seat. Digging over and levelling the old flower bed at Thornton T junction, tidying up and edging the flower bed in Strait Lane, cutting back lower growth from large tree near the badgers on Strait Lane, site and plant up new planter in Rose Cottage.

Cllr. Dennison stressed the importance of replacing felled and diseased trees in the Fawcett Avenue area and the possibility of creating a new woodland area in High Rifts field. Enquiries to be made with Middlesbrough Council who own High Rifts field and who need to return and grind out the tree stumps from the felled trees in Fawcett Avenue.

55/19. Cleveland Local Councils Association – To note that the next general meeting of the CLCA will be on Tuesday, 25 June at the Cleveland Community Safety Hub commencing at 4pm.

56/19. Date and Time of Next Meeting – Tuesday 13 August 2019. 7pm in the Memorial Hall.

The Chair formally closed the meeting at 9pm

Agreed and signed as a true record Date

Minutes taken by: J. Holmes, Clerk to the Council, 13 Strait Lane, Stainton, TS8 9BB.

Email: clerk@staintonandthorntonparishcouncil.org.uk Tel: 01642 296060. 07980 572115.

Minutes of the 246th meeting of the Stainton & Thornton Parish Council held on Tuesday, 13 August 2019 at 7pm in the Memorial Hall, Stainton

Present: Parish Councillors - A. Liddle (Chair), C. Dean, A. Conroy, D. Coupe, R. Dennison. Clerk the Council - J. Holmes.

57/19. Apologies and Declarations of Interest – Cllrs. A. Cooper, B. Neale - (Holiday).

58/19. Public Participation – Opportunity for members of the public to address the Council – None

59/19. The **Minutes of the 245th meeting held on Tuesday 11 June 2019** were approved by the Parish Council and duly signed as a true record by the Chair after amendment. Item 51/19a Neighbourhood Plan, line 5 amended to read 'ready for submission possibly in the year 2021.'

60/19. Matters arising from the above Minutes.

- a) **Neighbourhood Plan** – The Chair reported that the Neighbourhood Plan was still scheduled to be submitted later this year. The current hold and review on the preferred options in the MBC 2018 Local Plan should not affect the content of the Neighbourhood Plan as it is designed to be adjusted accordingly should there be any change to the preferred options review.
- b) **Fly Tipping Problems** – A reduction in the number of reported incidents was noted however the 'hot spot' near the garages in Vernon Court would continue to be monitored.
- c) **Dog Fouling Problems** – New signage, supplied by Middlesbrough Council, now on display at various locations throughout the village. Problems still persist.
- d) **Roadside Speed Display Unit** – Cllr. Coupe reported that MBC have installed fixing posts in Thornton and speed display units will be operating by the end of the month. Strait Lane will be the next location to be monitored.
- e) **Gala Day.** – To note that the village Gala Day held on 28.7.19. was well attended. The format and location appears popular and easier to manage.
- f) **Councillor Training** – Cllr. Dean reported on the Training Day he and Cllr. Neale attended on 19.6.19. at Preston Park Museum. Training material used should be available from CDALC. Clerk to source and circulate to all councillors.

61/19. The Report of the Clerk to the Parish Council

1. The following magazines are on circulation to Parish Councillors: Clerk & Councils Direct, The Clerk.

2. NALC circulars and information received from CLCA have been forwarded to all councillors where appropriate.

3. Financial Statement **13.8.19.**

Balance brought forward at 12.6.19. **£13586.01**

Income since last meeting: **Nil**

Expenditure since last meeting: **£782.35** Approval required.

19.6.19.	Memorial Hall	Hall hire	389	112.00
30.6.19.	J.Holmes	Salary (June)	390	235.03
30.6.19.	HMRC	PAYE	391	58.60
2.7.19.	CDALC	Cllr. Training	392	54.00
31.7.19.	J.Holmes	Salary (July)	393	234.83
31.7.19.	HMRC	PAYE	394	58.80
1.8.19.	M.Holmes	Compost	395	10.00
1.8.19.	J.Holmes	Raffle books	396	<u>19.09</u>
				782.35

Balance: Parish Council **£12803.66**

Invoices received (to settle):

C.Cutler – Website hosting June/July - £50.00

WAVE – Water charges KGG - £19.20 (DD)

Resolved: All payments aforementioned approved

4. Santander are currently reviewing governance on business accounts in relation to signatories. As in previous years there may be a requirement to provide proof of identity and address of signatories to our Business Account.

62/19. Committee Reports:

Planning. Recent planning applications received.

19/0466/FUL. 15 Meldyke Lane – Single extension to rear.

19/0467/FUL. 8 Low Farm Close – First floor extension to side.

19/0482/FUL. 10 Thornton Vale – Raising of chimney stack.

No objections by Parish Council.

Cllr. Coupe reported that the new housing developments at Elderwood Park (Taylor Wimpey) and Ashfield Park (Persimmon) off the Stokesley Road near the Gables pub are expanding, houses selling well. Phase 3 of Rose Cottage (Taylor Wimpey) is nearing completion.

Environment. – The head of Middlesbrough Council Environmental Services, Geoff Field had been looking at the area in Fawcett Avenue where diseased trees had been removed. Parish Council needed a commitment from MBC to replace diseased trees. Cllr Coupe to follow this

Cllr. Dennison asked what progress had been made about grey water being discharged into the beck at Kell Gate Green from grounds of Stainton House. Middlesbrough Council and Environment Agency had been informed. Cllr. Liddle to make enquiries with MBC.

Chair reported that groundwork at 8 Hemlington Road, recently sold by auction, had resulted in trees being removed. Middlesbrough Council were investigating as these premises are sited within a conservation area.

Crime and Disorder – Thefts of garden furniture and wheelie bins from the High Rifts area were noted. Anti-social behaviour with fires in the Quarry and Maelor's Wood had been reported and police were aware. Residents are urged to report incidents to the police rather than use social media which tends to exaggerate problems.

63/19 Friends of Stainton & Thornton Green Spaces

Chair reported that the FSTGS group held their AGM on 8.7.19. A sub group had been formed and held their first meeting earlier today to discuss ideas to enhance the locality using the 106 monies recently received. Projects such as tree replacement and village signage were under consideration. The next meeting of this sub group was scheduled for next month.

Three students from Kings Academy, supervised by members of Erimus Rotary Club, Middlesbrough had engaged in a Community Action Week at the end of June doing various environmental tasks at Thornton T junction flower bed, Strait Lane flower bed, Maelor's wood animal sculptures as well as siting and planting up a new planter in Rose Cottage development.

Cllr. Conroy reported that the maintenance schedule to maintain parish council assets (seats, noticeboards etc) was progressing well. Councillors agreed to continue with the maintenance agreement between the Parish Council and FSTGS at a cost of £500 per annum. The annual donation of £200 to FSTGS in respect of fuel and equipment was also agreed.

Resolved: The maintenance agreement at a cost of £500 and the donation of £200 to the Friends of Stainton and Thornton Green Spaces (FSTGS) authorised.

64/19. Cleveland Local Councils Association – Chair reported he attended a meeting of the CLCA at the Cleveland Community Safety Hub on 25.6.19. where the main topic was about the training opportunities available for councils. Future CLCA meetings would continue to be held at the Safety Hub which is within our area and easy for councillors to access.

65/19. Middlesbrough Council Committees – Chair reported that parish councillors could be nominated to serve on the MBC Standards Committee and also the Local Plan Working Group. As Cllr. Coupe served on both committees in his role as Ward Councillor it was agreed that no other parish councillor needed nomination.

66/19. Date and Time of Next Meeting – Tuesday 8 October 2019. 7pm in the Memorial Hall. (Chair, Cllr. Liddle not available – holiday.)

The Chair formally closed the meeting at 9pm

Agreed and signed as a true record Date

Minutes taken by: J. Holmes, Clerk to the Council, 13 Strait Lane, Stainton, TS8 9BB. Email: clerk@staintonandthorntonparishcouncil.org.uk Tel: 01642 296060. 07980 572115.

Minutes of the 247th meeting of the Stainton & Thornton Parish Council held on Tuesday, 22 October 2019 at 7pm in the Memorial Hall, Stainton

Present: Parish Councillors D. Coupe (Vice Chair), C. Dean, A. Conroy, A. Cooper, R. Dennison. Clerk the Council - J. Holmes.

67/19. Apologies and Declarations of Interest – Cllrs. A. Liddle (Holiday), B. Neale - (Hospital).

68/19. Public Participation – Opportunity for members of the public to address the Council.

Mr & Mrs Andrew Bulpitt, residents of Stainton, attended the meeting and enquired as to when the right of way footpath which leads from behind The Wynd, Stainton to Low Lane would be re-opening in the light of the Rose Cottage phase 3 development which was almost complete. Cllr. Dennison informed them that Taylor Wimpey were due to leave the site in March 2020 however remedial work was needed on the right of way before it can be fully re-opened. Some fencing required repair, hedging removed, and a kissing gate installed. MBC Footpaths Officer and Ward Councillor were monitoring situation.

69/19. The **Minutes of the 246th meeting held on Tuesday 13 August 2019** were approved by the Parish Council and duly signed as a true record by the acting Chair – Cllr. D. Coupe.

70/19. Matters arising from the above Minutes.

- a) **Neighbourhood Plan** – The Acting Chair reported that the Neighbourhood Plan was progressing and almost complete. Some sections of the plan had been submitted to Middlesbrough Council for comment. The current review on the preferred options in the MBC 2018 Local Plan was still ongoing and Cllr. Coupe was to attend a meeting on this tomorrow at the Council offices. The next meeting of the Neighbourhood Plan Group was scheduled for next Tuesday (29.10.19).
- b) **Fly Tipping Problems** – It was noted that recent instances of rubbish being dumped on Seamer Road and at Plum Tree Farm were quickly removed by Middlesbrough Council who appear to re-act swiftly to reported incidents.
- c) **Dog Fouling Problems** – Whilst complaints of this nature had reduced the problem still exists and would probably increase now the dark nights are with us.
- d) **Roadside Speed Display Unit** – Cllr. Coupe reported the roadside speed display units on Thornton Road were now installed and in operation and appear to have the desired effect on traffic speeds at that location. Police were still conducting speed checks in Thornton on an ad hoc basis. It is hoped that further speed display units can be obtained for Strait Lane.
- e) **Grey water, Kell Gate Green beck** – Cllr. Liddle reported by email that there had been no update from Middlesbrough Council on this matter so he had reported it directly to the Environment Agency who will hopefully investigate further.

71/19. The Report of the Clerk to the Parish Council

1. The following magazines are on circulation to Parish Councillors: Clerk & Councils Direct, The Clerk.

2. NALC circulars and information received from CLCA have been forwarded to all councillors where appropriate.

3. Financial Statement **22.10.19.**

Income since last meeting: Nil

Expenditure since last meeting: **£1649.30** Approval required.

13.8.19.	C.Cutler	Website	397	50.00
13.8.19.	FSTGS	Donation/Maintenance	398	700.00
23.8.19.	WAVE	Water supply KGG	DD	19.20
31.8.19.	J.Holmes	Salary (August)	399	234.83
31.8.19.	HMRC	PAYE	400	58.80
2.9.19.	A.Liddle	Printer inks	401	34.00
2.9.19.	MBC	Printing (Newsletter)	402	65.34
16.9.19.	SLCC	Membership renewal	403	43.00
25.9.19.	Memorial Hall	Room hire	404	72.00
30.9.19.	J.Holmes	Salary (September)	405	235.03
30.9.19.	HMRC	PAYE	406	58.60
7.10.19.	C.Cutler	Website	407	50.00
7.10.19.	H.Heaviside	Bedding plants (EC)	408	28.50

1649.30

Less unrepresented cheque (394). 31.7.19. HMRC. £58.80

Balance: Parish Council as per Bank Statement 14.10. 19 **£11213.66.** (£11154.36 actual)

Resolved: All payments aforementioned approved

72/19. Committee Reports:

Planning. Recent planning applications received. - No objections by Parish Council.

19/0591/LBC 4 Marwood Wynd, Stainton. Replacement door and frame to rear.

19/0597/RES Land at Phase 2, Hemlington Grange. Reserved matters application for 201 dwellings, landscaping and associated works on application M/FP/0082/16/P

19/0602/AGR Stainton Vale Farm, Low Lane. Erection of agricultural barn.

Cllr. Coupe reported he had received complaints about a recent extension at a property in Roseberry Drive. 18/0431/FUL. However, planning permission had been granted by MBC after it was noted that 7 neighbours had been consulted and no objections had been received.

Environment. – Cllr. Coupe reported on a recent meeting of the Environment Committee, aka Green Finger Gang. Winter planting was to be left to the discretion of the people who looked after tubs and troughs etc and who would be reimbursed for any reasonable expenditure. The use of a polytunnel, at Hemlington allotments, had been sourced for the overwintering of plants and was now in use. The offer of new planters by the FSTGS had been put in abeyance until it could be determined there would be residents available to look after them.

Crime and Disorder – It was noted that the dedicated Neighbourhood Officer for Stainton and Thornton, PCSO Simon French was leaving the force and it was not known if there was to be a replacement. Cllr. Coupe reported that the police office at Coulby Newham was to reopen as a 24 hour operational station. It was also apparent that recent criminal activity was being reported and highlighted on social media rather than being reported to the police.

73/19 Friends of Stainton & Thornton Green Spaces

Cllr. Conroy reported on the work carried out by 4Nature as a result of the £9k grant received earlier this year. A new path had been installed in the Quarry, from the gate down to the steps. A path from Maelor's Wood to High Rifts field had been laid, and a new field drain had been put into Kell Gate Green. The laying of a 45 metre path from Kell Gate Green to steps in the Quarry had to be abandoned owing to atrocious weather. This work will be rescheduled when conditions improve. The FSTGS has also formed a sub-group looking at ways to enhance the village using the 106 monies. New village signage is being looked at which could include village information boards, additional resin seats to be purchased and the setting up of 6 educational sessions with TVWL. A suitable variety of trees have been identified to replace the diseased trees removed from Fawcett Avenue once the diseased tree stumps have been ground out by MBC. Other work currently undertaken by the group includes the planting of 6300 spring bulbs at various locations, the restoration of a small path in the parish churchyard and the repair of a drystone wall leading to the church room.

The village Christmas lights will be put up by Galliford Try on 21.11.19. and the 'switch on' will take place on 29.11.19. Cllr. Conroy and helpers will test and check the lights on morning of 12.11.19. in the Memorial Hall. The Parish Council are going to ask centenarian, Mrs Ethel Coupe, to perform the switch-on ceremony.

74/19. Cleveland Local Councils Association – To note the next meeting of the CLCA will take place at 3pm on 20.11.19. at the Community Safety Hub, Cliffland Way, Hemlington. – Cllr. Liddle to attend.

75/19. Bus Service 13 and 13a – Stagecoach had recently decided that these services would no longer run the extension from Hemlington to Coulby Newham as they were not financially viable. Stainton would still be served by these services which will now terminate at Hemlington. Cllr. Coupe and MP Simon Clarke will be meeting with Stagecoach to express their concerns about this loss of service but were not hopeful of reinstatement.

76/19. Date and Time of Next Meeting – Tuesday 10 December 2019. 7pm in the Memorial Hall.

The Chair formally closed the meeting at 9pm

Agreed and signed as a true record Date

Minutes taken by: J. Holmes, Clerk to the Council, 13 Strait Lane, Stainton, TS8 9BB. Email: clerk@staintonandthorntonparishcouncil.org.uk Tel: 01642 296060. 07980 572115.

Minutes of the 248th meeting of the Stainton & Thornton Parish Council held on Tuesday, 10 December at 7pm in the Memorial Hall, Stainton

Present: Parish Councillors A. Liddle (Chair), D. Coupe, A. Cooper, R. Dennison, B. Neale.

Clerk the Council - J. Holmes.

77/19. Apologies and Declarations of Interest – Cllrs. A. Conroy, C. Dean (Holiday).

78/19. Public Participation – Opportunity for members of the public to address the Council.
None

79/19. The **Minutes of the 247th meeting held on Tuesday 22 October 2019** were approved by the Parish Council and duly signed as a true record by the Chair – Cllr. A. Liddle

80/19. Matters arising from the above Minutes.

- a) **Neighbourhood Plan** – The Chair reported that the Neighbourhood Plan was progressing slower than anticipated but should be ready to go out for public consultation in the early part of the new year.
- b) **Fly Tipping Problems** – Cllr. Dennison reported that, once again, there had been recent ‘dumpings’ at the garages in Vernon Court which was speedily removed by Middlesbrough Council. The possibility of installing CCTV at this location was discussed – further enquiries to be made.
- c) **Dog Fouling Problems** – Complaints had reduced but reports on Social Media suggest there are problems along Hemlington Road. This and the previous item would be raised by Cllr. Coupe at the next Joint Area Group (JAGs) meeting at Middlesbrough Council.
- d) **Roadside Speed Display Unit** – Cllr. Coupe reported the roadside speed display units on Thornton Road has been taken down by Middlesbrough Council for data analysis and were due to be re-sited on Seamer Road. There was a possibility of funding in the new year by MBC to enable the Parish Council to help purchase their own speed display units. It was agreed in principle that if the funding application was successful the Parish Council would be prepared to contribute towards the costs.
- e) **Stagecoach services 13 and 13a** – The recent decision to terminate this bus service at Hemlington instead of the Parkway Centre was of great concern to the Parish Council. Many residents used the GP practices and pharmacy services at the Parkway and there was no longer a direct bus service from Stainton to the Parkway. Cllr. Coupe reported that he had a meeting scheduled for Friday with the MD of Stagecoach and the Parkway Centre Manager to explore what alternatives were available.
- f) **Right of Way footpath – Wynd to Low Lane** – The continued closure of this right of way was brought to the attention of the Parish Council by local residents at the last meeting. Cllr. Dennison reported that he had held a site meeting with the MBC Footpaths Officer earlier this month. Taylor Wimpey were still building at Phase 3; Rose Cottage and another closure notice is to be issued along with 2 deviation notices (on the Rose Cottage area). A new ramp and kissing gate were to be installed on the ROW near Five Acres, behind Broad Close. Overhanging trees needed to be cleared on the ROW behind the Wynd. The building developers were due to have all work completed by the end of March next year and the

ROW would be re-instated shortly afterwards. The Chair thanked Cllr. Dennison for his work on this matter.

- g) Maintenance and Cutting of Hedges** – The hawthorn hedging in Strait Lane, adjacent to the Rose Cottage developments, was still under the ownership of Middlesbrough who would be responsible for maintenance and cutting on both sides of the road. The hedging in Maelor's Wood, also owned by MBC, would be cut back when conditions allowed. Concern was expressed about overhanging hedges from private gardens, obstructing pedestrian use along the footpaths, especially in the area of Thornton T junction. It was agreed that letters would be sent to the offending properties once the legal definition of footpath was established.
- h) Cold calling signage – High Rifts** – A resident had requested more signage for the High Rifts area to deter doorstep traders in what was supposed to be a 'No cold calling area'. Cllr. Neale agreed to look into the history and legality of the signage and the Chair, Cllr. Liddle would enquire with CLCA to try ascertain how other councils deal with such problems.

81/19. The Report of the Clerk to the Parish Council

1. The following magazines are on circulation to Parish Councillors: Clerk & Councils Direct, The Clerk.
2. NALC circulars and information received from CLCA have been forwarded to all councillors where appropriate.
3. Financial Statement **10.12.19.**

Income since last meeting: Nil

Expenditure since last meeting: **£708.15** Approval required.

28.10.19.	J. Holmes	Salary	409	234.83
28.10.19.	HMRC	PAYE	410	58.80
19.11.19.	MBC	Printing	411	72.88
22.11.19.	WAVE	KGG Water		DD 48.01
26.11.19.	J. Holmes	Salary	412	234.83
26.11.19.	HMRC	PAYE	413	58.80

Less unrepresented cheque (394). 31.7.19. HMRC. £58.80

Balance: Parish Council as per Bank Statement **£10,505.01** (£10,446.21 actual)

Resolved: All payments aforementioned approved

82/19. Committee Reports:

Planning. Recent planning applications received.

19/0712/FUL. 8 Whinstone Drive. Single storey extension to rear and installation of dormer window to side. – No objection by Parish Council.

19/0687/FUL. 19 Maltby Road. Single storey extension to side. – No objection by Parish Council.

19/0710/FUL. Stainton House, Marwood Wynd. Erection of 1 dwelling and detached garage. Application discussed by councillors who raised concerns about access onto Hemlington Road and the non-resintatement of felled trees in the conservation area following previous applications in the grounds of Stainton House.

Resolved: Parish Council to object to planning application 19/0710/FUL. Chair to inform Middlesbrough Council. (objection lodged 12.12.19.)

Environment. – Grey water discharging from grounds of Stainton House into Stainton Beck. Cllr. Liddle had reported the matter to the Environment Agency (Incident Number: 1730749) as well as Middlesbrough Council. No progress to-date. Cllr. Liddle to contact Environment Agency.

Parking issues – Cllr. Coupe reported Middlesbrough Council had visited the area and would be marking out new parking bays outside the Memorial Hall and re-instating double yellow lines around the junction with Strait Lane and in Meldyke Lane. Enforcement Officers from MBC would be patrolling problem areas from February. The eternal parking problems around the Memorial Hall cannot be resolved owing to a lack of land, however there could be some alleviation if drivers used the car park behind the Stainton Inn. The licensee was in agreement.

Crime and Disorder – Parish Councillors unaware of any recent serious incidents. Reports on social media highlight ‘prowlers’ in the Rose Cottage area during the hours of darkness. Not known if connected with criminal activity.

84/19. Draft Budget Proposal and Precept 2020/2021. – The Clerk reported that in reviewing expenditure so far in this financial year and in anticipation of likely expenditure until 31.3.20. the Council were within the budget set for 2019/2020. Following discussion, it was decided that the Parish Council would not be seeking an increase in the precept for the year 2020/2021 and it would remain at £9.31 per household. It was likely there would be a significant increase in the number of properties within the parish following the developments at Rose Cottage and Hemlington Grange. The Clerk proposed consideration for the 2020/2021 budget to be set at £9500. Confirmation of the figures for the Precept and Budget will be considered at the next meeting of the Parish Council.

85/19 Friends of Stainton & Thornton Green Spaces

Cllr. Liddle reported on the meeting held on 18.11.19. The diseased tree stumps had been removed from Fawcett Avenue and replacement trees would be purchased and planted in due course. The group had completed work in the parish churchyard, reinstating a footpath and repairing a wall. The Village Christmas Lights were put up by Galliford Try on 21.11.19. and there was a successful ‘switch on’ the following week.

86/19. Cleveland Local Councils Association – The Chair attended a meeting of the CLCA on 20.11.19. where it was brought to the attention of that meeting that the police were seeking lay members for the Police Independent Advisory Group. Cllr. Neale agreed to follow this up and report back to council members.

87/19. Housing Developments - Elderwood Park and Ashfield Park. – The housing developments at Hemlington Grange by Taylor Wimpey and Persimmon Homes were progressing rapidly. Despite the location being nearer to Coulby Newham ward all the properties are within the Stainton and Thornton Parish Council boundary which was confusing to residents. It was agreed that the Parish Council would make a concentrated effort to integrate with residents, ascertain the needs and concerns and hold meetings with them, as necessary.

88/19. Date and Time of Next Meeting – Tuesday 11 February 2020. 7pm in the Memorial Hall.

The Chair formally closed the meeting at 9pm

Agreed and signed as a true record Date

Minutes taken by: J. Holmes, Clerk to the Council, 13 Strait Lane, Stainton, TS8 9BB. Email: clerk@staintonandthorntonparishcouncil.org.uk Tel: 01642 296060. 07980 572115.

Minutes of the 249th meeting of the Stainton & Thornton Parish Council held on Tuesday, 11 February 2020 at 7pm in the Memorial Hall, Stainton

Present: Parish Councillors A. Liddle (Chair), A. Cooper, R. Dennison, B. Neale, C. Dean, A. Conroy

Clerk the Council - J. Holmes.

01/20. Apologies for absence – Cllr. D. Coupe

02/20. Public Participation – Opportunity for members of the public to address the Council.

Ian Geldard, resident in Thornton Road enquired as to why the roadside speed display signs in Thornton Road had been removed. The speed of vehicles, in his opinion, had increased dramatically since the signs had been taken down. He was informed that the signs had been taken down by Middlesbrough Council in order that data from the speed recordings could be analysed and the batteries in the units replaced. Despite requests for the results of the analysis and the re-siting of the equipment, Middlesbrough Council were yet to respond.

Resolved: That the Chair, on behalf of the Parish Council would write to the Mayor expressing dissatisfaction in the way Middlesbrough Council consistently failed to respond to issues and concerns raised by the Parish Council.

03/20. The **Minutes of the 248th meeting held on Tuesday 10 December 2019** were approved by the Parish Council and duly signed as a true record by the Chair – Cllr. A. Liddle

04/20. Matters arising from the above Minutes.

- a) **Neighbourhood Plan** – The Chair reported that the Neighbourhood Plan would be presented to Middlesbrough Council, for opinion and comment, by the end of March. After which it would be go out for public consultation.
- b) **Fly Tipping Problems** – No recent incidents. Item removed from agenda.
- c) **Dog Fouling Problems** – No recent complaints received. Item removed from agenda.
- d) **Roadside Speed Display Unit** – see item 02/20 above.
- e) **Stagecoach services 13 and 13a** – Cllr Coupe had previously indicated that Stagecoach were going to provide a service to Coulby Newham between 9.30am and 2pm, Monday to Friday. However, further details, including start date were unavailable at the present time.
- f) **Right of Way footpath – Wynd to Low Lane** – The latest information from Taylor Wimpey was that they would be on-site at Rose Cottage phase 3 until the end of June. A closure extension was already in force, but the ROW footpath would be re-opened once Taylor Wimpey were off site and remedial work completed.
- g) **Maintenance and Cutting of Hedges/Footpaths** – Hawthorn hedging in Strait Lane, adjacent to the Rose Cottage developments has been cut back as requested. The outer hedging in Maelor's Wood, owned by MBC, has been cut back but cutters unable to access inner hedging until ground conditions improve. MBC representatives attended a 'Walk the Ward' in Stainton and Thornton last week with Cllr. Coupe. Various footpath and drainage defects were pointed out and noted by MBC. Attention promised.
- h) **Cold calling signage – High Rifts** – Chair has arranged for Gerry McBride from the Crime Prevention Team to address the Community Council next month on the subject of Doorstep Callers. Information leaflets on this subject have already been circulated to residents. Chair and Cllr. Neale making enquiries as to the legitimacy of 'No Cold Calling' areas.

- i) **Housing developments – Elderwood Park and Ashwood Park.** – These new housing developments are all within the Stainton and Thornton parish ward, albeit at the edge of the parish boundary. Advertising material by the builders, Taylor Wimpey and Persimmon Homes state the developments are at Hemlington whilst many residents at these new houses believe they are living in Coulby Newham. Parish Council tax precepts on these properties will be paid to Stainton and Thornton Parish Council and whilst the Parish Council Newsletter is circulated to all the properties in these new developments it is apparent that residents are unaware of this fact. The Parish Council will endeavour to keep the residents informed and hopefully seek representation in due course.
- j) **Parking Issues** – Most residents realise it is in their own interests to park responsibly. Problems do arise around the ‘Square’ as parking space outside the Memorial Hall and in Meldyke Lane is very limited. It is noted the MBC Enforcement Team visit the area occasionally and deal with blatant vehicle obstructions. Yellow lines and signage as promised by MBC is yet to materialise.

05/20. The Report of the Clerk to the Parish Council

1. The following magazines are on circulation to Parish Councillors: Clerk & Councils Direct, The Clerk.
2. NALC circulars and information received from CLCA have been forwarded to all councillors where appropriate.
3. Financial Statement **11.2.20.**

Bank balance at 10.12.19: **£10505.01.** (£10446.21 actual).

Income since last meeting: **£137.08** (VAT reclaim)

Expenditure since last meeting: **£1741.97** Approval required.

Date	Payee	Reason	Cheque No.	Amount
10.12.19.	A.Liddle	Printer inks	414	34.00
20.12.19.	Memorial Hall	Hall Hire	415	80.00
22.12.19.	Galliford Try	Xmas Lights	416	684.12
30.12.19.	J.Holmes	PC Software	417	99.98
30.12.19.	J.Holmes	Salary	418	235.03
30.12.19.	HMRC	PAYE	419	58.60
7.1.20.	M.Holmes	Plants	420	54.41
7.1.20.	C.Cutler	Website	421	50.00
15.1.20.	A.Liddle	Storage Boxes	422	33.00
20.1.20.	Stainton PCC	Hall Hire	423	64.00
30.1.20.	J.Holmes	Salary	424	234.83
30.1.20.	HMRC	PAYE	425	58.80
11.2.20.	J.Holmes	Toner Inks	426	55.20

Less unrepresented cheque (394). 31.7.19. HMRC. £58.80

Balance: Parish Council as per Bank Statement **£8900.12 (£8841.32 actual)**

Resolved: All payments aforementioned approved

06/20 Committee Reports:

Planning. Recent planning applications received.

19/0744/FUL. Coulby Lodge, Hemlington Village Road – Single storey extensions and alterations to external elevations of existing building. – No objection by Parish Council.

19/0737/FUL. 4 Quarry Drive, Stainton. – Conservatory to front. – No objection by Parish Council.

20/0039/FUL. 43 Cedar Drive, Thornton. - Erection of attached garage to front and two-storey extension to side. – Objection by Parish Council (lodged 28.1.20.) on grounds of over development.

20/0086/TCA. 10 Seamer Road, Thornton – Lateral and height reduction of conifer and yew trees. – No objection by Parish Council,

Environment. – Grey water discharging from grounds of Stainton House into Stainton Beck – No reply as yet from Environment Agency regarding this matter.

To note that an overloaded and unlit skip on the road outside 1 Hemlington Road had recently been removed following request from Parish Council.

Crime and Disorder – Parish Councillors unaware of any recent serious incidents.

07/20 Middlesbrough Council – Budget Consultation. MBC had issued their proposed budget for 2020/21 which included a reduction in certain services. The proposals were put out for consultation until 31.1.20. and the Parish Council and individual councillors responded and sent in their comments accordingly.

08/20. Draft Budget Proposal and Precept 2020/2021. – The Clerk reported that in reviewing expenditure so far in this financial year and in anticipation of likely expenditure until 31.3.20. the Council were within the budget set for 2019/2020. At the previous PC meeting it was agreed that the Parish Council precept for the year 2020/2021 would remain at £9.31 per household. It was now known that the number of properties had increased from last year (779) to 869 which would realise a total precept of £8090.00. There would also be a Council Tax Support Grant payable to the parish council, but this amount is as yet, unknown. The Clerk proposed consideration for the 2020/2021 budget to be set at £9500 and that any shortfall from the precept and support grant be taken from Parish Council reserves.

Resolved: Parish Council precept 2020/21 remains at £9.31 per household. Parish Council budget for 2020/21 set at £9500.00

09/20 Friends of Stainton & Thornton Green Spaces

Cllr. Liddle reported that refurbishment of village noticeboards was currently taking place. The next meeting of the Friends Group was scheduled for next week (17 February) and a full update will be reported at next meeting of the Parish Council.

10/20 Cleveland Local Councils Association – Cllr. Neale reported he had sent an expression of interest for appointment as a lay member for the Police Independent Advisory Group but as yet to receive a reply. The next CLCA meeting is scheduled for 19.2.20. The Chair hopes to attend.

11/20 Dementia Friendly Middlesbrough Project – Cllr. Cooper reported the progress of this project which is attempting to include Stainton and Thornton as a dementia friendly community. The Parish Council was supportive to this project.

12/20 Water supply – field next to Kell Gate Green. – Clerk reported the charges for the water supply in the field next to Kell Gate Green (water supply provided by Parish Council as a condition in the lease for KGG) had nearly tripled in comparison to the previous year. This suggested a leak in the system – to be investigated.

13/20 Date and Time of Next Meeting – Tuesday 14 April 2020. 7pm in the Memorial Hall.

The Chair formally closed the meeting at 9pm

Agreed and signed as a true record Date

Minutes taken by: J. Holmes, Clerk to the Council, 13 Strait Lane, Stainton, TS8 9BB. Email: clerk@staintonandthorntonparishcouncil.org.uk Tel: 01642 296060. 07980 572115.